

Virtual School Board Meeting Information & Instructions

General Information:

Meetings conducted by the New Glarus Board of Education will be conducted in both a physical and virtual setting due to the executive orders given by Governor Tony Evers surrounding the COVID-19 public health emergency. Meetings will be held in the MS/HS Library using recommended social distancing guidelines.

Instructions to join the meeting virtually via computer/other device, or by phone are listed below. A Zoom link to each virtual meeting will be provided on the meeting agendas, as well as a Meeting ID, and Meeting Password. Agendas will be located at the usual posting locations in the community or on the District website by clicking on this link:

[School Board Agendas](#)

Instructions:

Virtual Attendees: Please be sure speakers are enabled on your devices. Anyone wishing to address the Board during Public Comment time should also ensure that a microphone is enabled. When you enter the meeting link, you will be prompted to download and install the **Zoom** application. Once installed, you will need to launch the application at which point you can enter your name and join the meeting. If you already have the application installed you will be taken directly to the point of joining the meeting.

Phone Attendees: Dial **1-646-568-7788**. Enter the Meeting ID number, followed by the # key. After accessing the meeting, you will be asked for a participant ID number. Bypass this step by pressing the # key. Finally, enter the Meeting Password, followed by the # key.

Note: *All public attendees will be automatically muted after the Public Comments item on the agenda. This will ensure that background noise is not audible while the Board is conducting business.*